



(Approved by AICTE & Affiliated to DOTE, Govt. of Tamilnadu)

APPLICATION FORM FOR ADMISSION TO SECOND YEAR (LATERAL ENTRY)

DIPLOMA COURSE

20 - 20

*Affix your
recent P.P.size
colour
Photo*

03. Sex ☐ Male ☐ Female

Family profile	Name	Qualification	Occupation	Annual Income	Mobile No.
Father					
Mother					
Guardian					

[illegible]

07. Mobile No. : +9 1 [] [] [] [] [] []
 (for SMS communication)

b. Nativity	:			
		(Village / Town / City)	(District)	(State)

d. Mother Tongue :	Telugu		Tamil		Hindi		Others	
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09. Particulars for ST, SC, MBC/DNC, BC only : (Attach a Photo copy of the permanent Community Certificate)

a. Name of the caste :

b. Sl. No. of the certificate :

c. Designation of the issuing officer :

10. Details of studies during last two years :

Sl.No.	Standard	Year of pass	No.of appearance	Name of the Institution & Address
1.	X Std / Matric			
2.	XII Std / ITI			

11. Marks Obtained in HSC / Equivalent examination :

(False information will lead to cancellation of Admission and Criminal Action)

HSC (Academic) Marks	HSC (Vocational) / ITI Marks
Part I Tamil or Language: out of	Part I Tamil or Language : out of
Part II English : out of	Part II English : out of
Part III Maths : out of	Part III Maths / Phy / Chem : out of
Physics : out of	Name of the vocational / ITI Course :
Chemistry : out of	Theory : out of
Computer Science: out of	Pract I : out of
Total : out of	Pract II : out of
	Pract III : out of
	Total : out of

12. Courses offered

Course preferred

a. Automobile Engineering

1. _____

b. Civil Engineering

2. _____

c. Computer Engineering

3. _____

d. Electrical & Electronics Engineering

4. _____

e. Electronics & Communication Engineering

5. _____

f. Mechanical Engineering

6. _____

13. Blood Group & Rh

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14. Hostel required

Yes	
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No	
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15. Transport required

Yes	
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No	
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If yes, mention the place of boarding

16. Extra curricular activities

Arts	
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Music	
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Sports	
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Games	
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DECLARATION BY THE APPLICANT

I..... (Name in Full) son / daughter of
hereby solemnly declare that,

1. The information furnished and the statements given in the application and in the enclosures are true, correct and complete.
2. I further declare that if any thing is found otherwise, I will be liable to forfeit my seat and / or removal from the rolls of the Institution at whatever stage of study I may be, besides making me liable for criminal prosecution.
3. I agree to conform from this date, to all the rules and regulations those relating to the hostel, If I am admitted thereto, in force at present or that may be introduced hereafter for the due maintenance of discipline at the Institute.
4. I further agree to be satisfied with the amenities now offered in the academic and social life of the Institute and I declare that I will not make any damage to furniture, apparatus or other things which may be caused by any carelessness, negligence or wantonness on my part and to leave the Institute at any time, if I cannot carry out this undertaking. I pledge myself never to take part directly or indirectly in any political, economic, communal, subversive or any other such activities. I further pledge myself not to cause damage in any manner to the properties of the institute. If it is found that I have committed any of the above acts I agree to receive any punishment including summarily dismissal from the institute and hostel and liability for damages caused.
5. I undertake that I will not indulge myself or instigate any other student in ragging or create nuisance to the academic atmosphere of the Institution during my educational career, I shall abide by the decision of the Institution and as per law.
6. I understand that 80% attendance is compulsory for appearing in the Board Examination from the date of commencement of classes and will not be permitted for the Board Examination in case of attendance deficiency.
7. ***I also understand that once the college fee is remitted, under any circumstances it will not be refunded.***

Place :

Date :

Signature of the Applicant

DECLARATION BY THE PARENT / GUARDIAN

(Guardian can execute the declaration only if both the parents are not alive)

I..... (Name in Full) Father / Mother of
hereby solemnly declare that,

1. I am fully aware of the declaration made by the applicant, my son / daughter / ward and declare to bind myself on the same terms contained in the above declaration. The statements and the information given are true, correct and complete. If anything is found otherwise, the applicant is liable to forfeit the seat and / or removal from the rolls of the Institution / hostel at whatever may be the stage of study, besides making him / her liable for criminal prosecution.
2. My son / daughter / ward would confirm strictly to all rules and regulations in force now or which may be introduced in the Institution hereafter and that I realize the breach of discipline and rules on my son's / daughter's / ward's part would entail summarily forfeiture of his / her seat in the Institution.
3. My son / daughter / ward is aware that breach of discipline and rules or bad conduct in the N.S.S. or extra curricular activities, will also entail summarily forfeiture of seat in the Institution, in addition to such other proceedings that may be taken against him / her.

4. I agree to abide by the punishment imposed to my son / daughter / ward by the institution in case he / she is found guilty of ragging.
5. In case my son / daughter / ward becomes a scholarship holder or comes to enjoy educational concessions like half - fee, or full - fee etc., and does not show special progress, the scholarships or educational concessions are liable to be cancelled and that if my son's / daughter's / ward's conduct and character are not good, they will be cancelled.
6. I am aware that if my son / daughter / ward is admitted into the hostel he/she will strictly abide by the rules and regulations in force in the hostel and that any breach of discipline of rules or any unruly conduct of undesirable activities will be summarily dealt with by forfeiture of seat both in the hostel and in the Institution in addition to such other proceedings that may be taken against him / her.
7. I understand that 80% attendance is compulsory for appearing the Board Examination from the date of commencement of classes, and he / she will not be permitted for the Board Examination in case of attendance deficiency.
8. ***I also understand that once the college fee is remitted, under any circumstances it will not be refunded.***

Place :

Signature of the Parent / Guardian

Date :

DOCUMENTS	YES	NO	CHECK LIST FOR OFFICE USE	
Photos (4 Nos)			Student Name :	Fees Paid :
10th Mark Sheet			Application No.:	Bill No. :
12th / ITI Mark Sheet			Year / Dept. :	Balance :
Transfer Certificate			Contact No. :	Due Date :
Community Certificate				
Income Certificate				
Aadhar Card				
Undertaking Forms (2)			Is Candidate eligible for admission?: YES NO	
Scrutinizing Staff			Cashier	

Remarks

Administrative Officer	Vice Principal	Principal