

MANDATORY DISCLOSURE

I. AICTE FILE NO.

F.No.	Southern / 1-36535535331 / 2023 /EOA
Date & Period of Last approval	Dt. 10-Jun-2023 EOA/ 2023 -2024

II. INSTITUTE DETAILS:

Name of the Institution	KRISHNASAMY MEMORIAL POLYTECHNIC COLLEGE	
Address of the Institution	Anand Nagar Extension, Nellikuppam Main Road, T. Kumarapuram, Cuddalore	
City & Pincode	Cuddalore – 607 109	
State/UT	Tamil Nadu	
Longitude & Latitude	Latitude-11°46'08.8"N Longitude-79°42'55.6" E	
Phone number with STD code	04142 - 285701	
Office hours at the Institution	9:00 am TO 5:30 pm	
Academic hours at the Institution	9: 00 am TO 4:30 pm	
Email	517kmptc1997@gmail.com	info@kmptc.in
Website	www.kmptc.in	
Nearest railway station	VARAKALPATTU	
Distance in KM	1 km	
Nearest Airport	CHENNAI	
Distance in KM	180 kms	

Type of Institution :

Type of the Institution - Specify	Private
	Self Financed
	Co-Education

Name of the Affiliating University / Board

Name of Affiliating Board	Directorate of Technical Education
Address	Directorate of Technical Education , Sardar Patel Salai, Guindy, Chennai-600 025
Website	www.tndte.gov.in

III: PRINCIPAL

Name of Principal	S. RAMESH BABU	
Exact Designation	PRINCIPAL	
Phone number with STD code	04142 -285701	Mobile : 94441 21191
Email	rameshbabupptc@gmail.com	
Higher Degree	M.E.,	
Field of Specialization	Thermal Engineering	

IV: GOVERNANCE

a. Members of the Trust / Board

SRI KRISHNASAMY REDDIAR EDUCATIONAL TRUST		
Anand Nagar, Nellikuppam Main Road, S.Kumarapuram Cuddalore – 607 109		
1.	Dr. K. Rajendran, M.S.,F.I.C.S.,F.A.I.S.,	Managing Trustee/ Chairman
2.	Dr. (Mrs) K.N Gnanasundari, M.B.B.S., D.G.O.,	Trustee
3.	Mr. N. Rajaraman, B.A., F.C.A.,	Trustee
4.	Mr. N. Vijayakumar, B.A., B.L.,	Trustee / Secretary
5.	Dr. R. Kannan, M.S.,F.I.C.S.,F.A.I.S.,	Trustee/ C.E.O

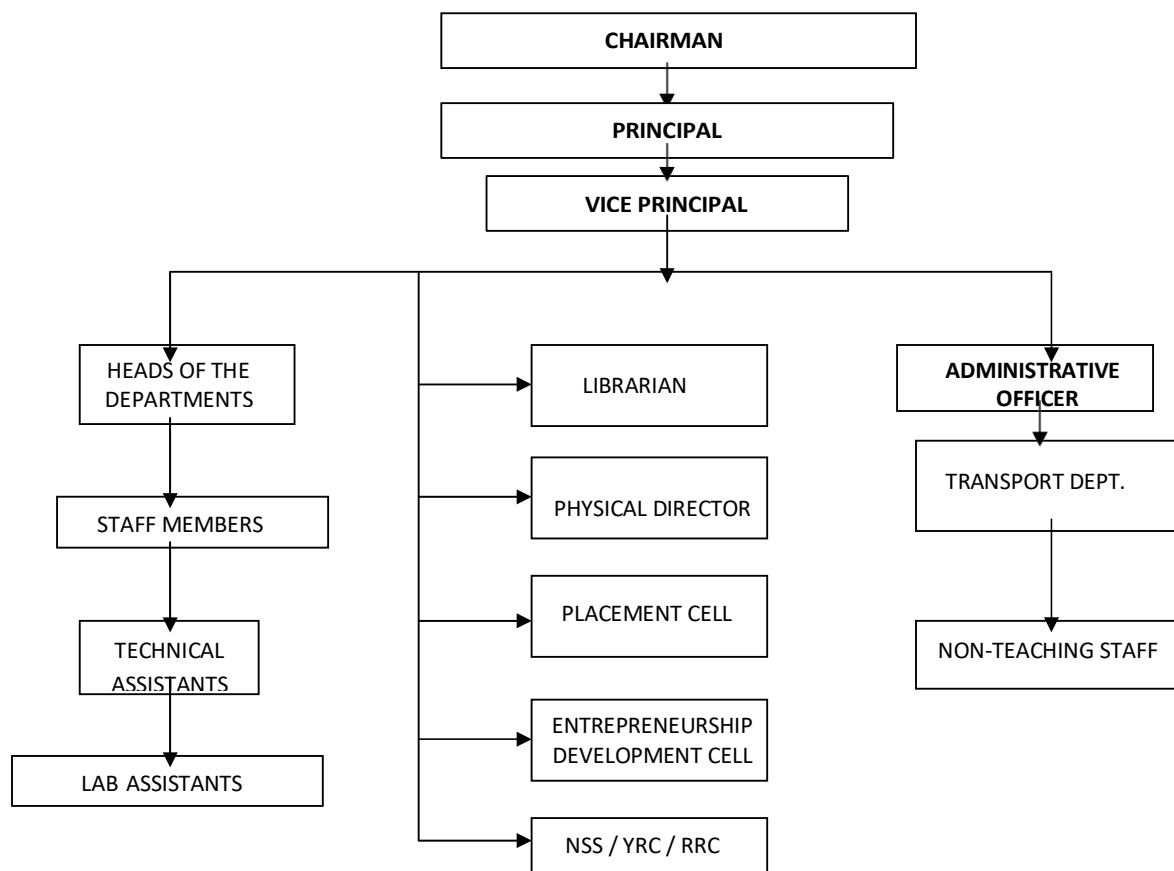
b. Members of Academic Advisory Committee

1.	Mr. Ramesh Babu S	Principal
2.	Mr. Vasudevan J	Vice Principal
3.	Mr. Senthilnathan S	HOD / Basic Engineering
4.	Mrs. Baby K	HOD / Civil
5.	Mr. Jayaveera Sivakandan A	HOD / Mechanical
6.	Mr. Karthikeyan K	HOD / Automobile
7.	Mr. Srinivasan P	HOD / EEE
8.	Mr. Kandhan S	HOD / ECE
9.	Mr. Somu M	HOD / CT
10.	Mrs. Akilandeswari S	Lecturer / Basic Engineering
11.	Mr. Saravanan K	Lecturer / CT

c. Frequency of Board Meetings and Academic Advisory Body :

The Board of Meeting meets once in a semester and the academic advisory body meets once in a month to discuss about the performance and further improvement in the academic affairs.

d. Organizational Chart



e. Nature and extent of involvement of Faculty and students in academic affairs / improvements:

- Lesson plan has been prepared according to the Syllabus so that it paves way to complete the syllabus within the scheduled time.
- Unit-wise notes are submitted in advance, so that the Staff concerned is more confident in handling the classes and clearing the doubts raised by the students.
- Regular Staff meeting with Principal is arranged once in a week to discuss about syllabus completion, innovations, ideas, etc.
- Steps are taken to improve the Students Performance:
- Recent developments of the subject concerned are downloaded from internet and displayed regularly to the students.
- Student Counseling, Tutorial, Special Classes are conducted regularly.
- Class tests, Model exams are conducted systematically.
- Performance report of the Students in Tests, Exams are sent regularly to the Parents.
- Symposia, Special Guest Lectures, Department seminars are organized regularly.
- Parent's meeting is organized to appraise the Parents about their wards regarding their Studies.

- Students are taken to various Industries once in a year in the related subject to improve their Practical knowledge.
- Students are encouraged and motivated to present seminars and paper presentations.

f. Mechanism / Norms and procedure for democratic / good governance:

- Absent without prior permission is not permitted. Leave forms should be submitted to the Principal through their respective counseling Teachers in person. Strict disciplinary action will be taken in case of unauthorized absence and violation of rules.
- Ragging in any form is prohibited in the college. Those students who indulge in ragging will be expelled from the college immediately.
- Students should attend the college with proper dress code.
- Norms and procedures are followed in order to maintain good governance in the college.

g. Student Feed Back on Institutional Governance / Faculty Performance:

Following points are observed:

- Good response from Staff members and Students.
- Better coverage of entire syllabus within the scheduled time.
- Better understanding of the theory subjects and practical classes.
- Better communication between Staff and Students.
- Strong improvement in the teaching skill of the Staff members.
- Noted improvement in the learning skill of the Students.

h. Grievance Redressal Mechanism for Faculty, Staff and Students:

- Discipline Committee is constituted to avoid the ragging and indiscipline activities in the campus.
- Anti Ragging Committee, Internal Complaint Committee, Committee for SC/ST are established.
- Online Grievance Redressal System is provided through the College Website.
- Women Welfare Associate is constituted for the benefit of girl students and lady faculties.
- Suggestion boxes are provided in each block to receive comments/feedback/suggestions from the students and staff.

V. PROGRAMMES

a. Name of the approved programme and Sanctioned Intake details:

Sl. No.	Diploma in	Approved Intake 2023-24	Duration (Full Time)
1	Civil Engineering	30	3 years
2	Mechanical Engineering	108	
3	Automobile Engineering	30	
4	Electrical and Electronics Engineering	54	
5	Electronics & Communication Engineering	27	
6	Computer Engineering	27	

b. FEE

As approved by the State Government Fee Fixation Committee for Polytechnic Colleges in Tamilnadu.

c. ACADEMIC SESSIONS

Examination system	SEMESTER Pattern
Period of Exam	APRIL & OCTOBER
Period of declaration of Results	JUNE & DECEMBER

VI: FACULTY, OFFICE STAFF AND TECHNICAL STAFF PROFILE

Please refer our website www.kmptc.in under Faculties tab

VII. Accreditation Status :

NAAC Accreditation Status		
1	Accredited	---
2	Applied for Accreditation	---
	A. Applied but Visit not happened	
	B. Visit happened but result awaited	

NBA Accreditation Status		
1	Programmes/Courses Accredited	---
2	Applied for Accreditation	---
	A. Applied but Visit not happened	
	B. Visit happened but result awaited	